

17.10.19 MINUTES OF MEETING
Colerne Neighbourhood Plan Steering Group

Time	7.30 pm	Location	Colerne Old School
Present	Steve Ayres (SA) George Batterham (GeB) Peter Mellett (PM) Jane Mellett (JM) Tom Hall (TH) Bob Jones (RJ) Sue Jones (SJ) Mary Mellett (MM) Bob Child (RC) Hilary Holman (HH)	Apologies	Gary Brain (GB) Jacqui Bradburn (JB) Jeff Bishop (JeB) Anne Nicholas (AN)
Next Meeting	Thursday 21st November 7:30 pm	Chair: Recorder:	Jane Mellett Mary Mellett
Agenda	<p>Item</p> <p>1. Apologies</p> <p>2. Minutes of Last Meeting</p> <p>3. Matters Arising</p> <p>i) Progress on plan writing</p> <p>ii) Design Statement wording</p> <p>4. Tripartite meeting: review of meeting and implications for the plan</p> <p>5. Finance</p> <p>6. AOB and Date of next meeting</p>		

2.	Minutes of Last Meeting: Approved	
3.	<p>Matters Arising:</p> <p>3. Matters Arising</p> <p>i) Progress on plan writing</p> <p>RJ confirmed that he had integrated all materials written to date into the agreed structure for the plan and would commence a detailed edit. Awaiting drafting of remaining policies and alterations to development vision following tripartite meeting.</p> <p>PM confirmed drafting of remaining policies underway following the structure of the Cam neighbourhood plan. JM and PM to meet to discuss where referencing and links needed to other parts of the plan. PM drafting introduction paragraphs to each section of policies. Aim for completion of all 22 policies in three week's time. RC to create a designed sample page for policies after liaising with PM and RJ.</p> <p>ii) Design Statement wording</p> <p>Agreed additions to design statement:</p>	<p>RJ</p> <p>PM</p> <p>JM</p> <p>RC</p>

	<ul style="list-style-type: none"> - Every new dwelling should have access to an identified garden area. - Every new dwelling should have at least one tree planted within its curtilage. - All new dwellings should include off road car parking provision. - New developments of more than 5 properties should be of a garden village lay-out to integrate buildings into their rural surroundings. <p>MM to make changes and liaise with RC who will design final copy.</p>	MM & RC
4.	<p>Tripartite meeting: review of meeting and implications for the plan Rough notes from meeting and subsequent feedback was reviewed. JM to edit notes and send to Cathy Edwards (DIO) and Henning Totz (WC).</p> <p>Agreement on future approach:</p> <ul style="list-style-type: none"> ● To pursue extensions of development boundaries by 'lassoing' satellite hamlet areas of North Colerne and Thickwood to the village. JM to draft explanatory text, RJ to integrate into development vision and revise affected sections. ● To continue to pursue multiple smaller-scale development options ● To focus on maximising employment potential of hangar site(s) (TH to write text outlining justification) ● Green buffer zone to be maintained ● To continue as rapidly as possible to regulation 14 but agree and plan for trigger points when the plan should be reviewed (i.e. release of MoD land for sale and WC Local Plan review.) <p>On Satellite Ground Station - TH to share recently released government white paper with Steering Group.</p> <p>JM to ask JeB and Henning to confirm the status of Annington Housing stock should the MoD cease leasing the properties. Questions remain over whether this would be considered additional housing provision for the parish.</p> <p>Evidence may be needed to show sustainable transport options are being used between the village and North Colerne and Thickwood.</p> <p>Indications of hecтарage to be removed from concept statement and vision statement by RJ, JM and JeB (concept statement) MM (vision map)</p>	<p>JM</p> <p>JM & RJ</p> <p>TH</p> <p>TH</p> <p>JM</p> <p>RJ, JM, JeB, MM</p>
5.	<p>Finance JM shared a budget projecting a shortfall in funding for completing the plan. The option of sponsorship was considered, but it was agreed that as landowners would most likely be primary donors, it would compromise the independence of the plan.</p> <p>Agreement for JM to request a grant from Parish Council plus assistance with production and secretariat fees.</p>	JM
6.	<p>AOB and date of next meeting - 21st November 2019 Agreement to discuss electric charging points at next meeting.</p>	